



Health and Safety Policy Statement

AUSTIN FRIARS

Headmaster: Mr. C. J. Hattam BA

The Board of Trustees of Austin Friars (the Trustees) recognises and accepts its duty to provide for the health, safety and wellbeing of its employees, pupils and other persons using the School's services and premises or participating in activities arranged by the School. This includes all pupil and staff involvement in EYFS.

All Trustees take an active role in health and safety matters and will undertake a review of this policy at least annually. Furthermore, they have delegated to the Headmaster day to day responsibility for health and safety and have adopted the following framework for the School to follow:

The School will:

1. Take all reasonable steps to provide and maintain safe and healthy conditions for pupils, employees and visitors to the school site as well as anyone who may be affected by the School's activities during visits/activities off site;
2. Ensure that the necessary training, information, instruction and supervision, is given to pupils, employees and others including temporary staff to ensure they are able to undertake tasks safely and efficiently;
3. Ensure that appropriate systems are developed and maintained for the effective communication of health and safety matters throughout the School, consulting with employees on matters affecting health and safety wherever possible;
4. Provide and maintain safe procedures for the storage, handling, transport and use of materials and equipment provided by the School, including assessment of the risks to health posed by hazardous substances, dust, fumes and noise levels;
5. Provide the necessary resources in the form of finance, equipment, personnel and time to ensure a safe place of work and study with proper access and egress to the site;
6. Will ensure that external surveys and inspections are undertaken by competent professionals and any recommendations are considered;
7. Regularly review the health and safety policy to ensure its objectives are met and as necessary modify the policy to ensure compliance with all relevant health and safety legislation changes;
8. Undertake regular risk assessments for employees and pupils arising from School activities and the School environment itself and take the appropriate protective and preventive measures where identified;
9. Provide appropriate support in cases of long-term ill health, including work related stress, which may involve seeking permission to liaise with an individual's GP and, or, refer to a recognised provider of Occupational Health Services;
10. Ensure a system is in place for investigating accidents and near miss events and take appropriate action to reduce the likelihood of their occurrence;
11. Ensure it holds insurance against liability for death, injury or disease suffered by any person employed by the School arising out of and in the course of their employment with the School. The certificate of insurance is prominently displayed and available for inspection at all times by the School's employees.

The School expect all employees and pupils to co-operate in complying with any legal obligations and to take reasonable care of their own health and safety and others who may be affected by their acts or omissions. The School undertakes to bring this statement of policy, and any revision of it, to the notice of all its stakeholders by publishing it on the School website.

All members of staff are responsible for co-operating with the Trustees and Head to comply with this policy and are responsible for reporting any significant risks or issues to the Bursar.

Signed By:

Role:

Chair of Trustees

Print Name:

Mr Ewen Swinton

Date:

1 September 2025